

## Refund Policy

Refunds are willingly made in accordance to the policy below. Applications must be made in writing and submitted during working days between 9.00am to 5.00pm. Applications should be made at the earliest possible date to receive the best refund terms. Refunds will be returned to the source of payment within 4 working weeks of receipt of the written application.

This agreement does not remove the right to take any further action under Australia's consumer protection laws.

A semester refers to a 20 week term.

1.1 Application fee		Non Refundable
1.2 Tuition fee	i.) Visa refused (must apply for refund prior to course commencement and must have applied for a visa and been rejected)	Full refund
	ii.) Student received a student visa but withdraws 10 weeks prior to course commencement	Full refund
	iii.) Student received a student visa but withdraws 4 to 10 weeks prior to course commencement	80% of a semester fee
	iv.) Student received a student visa but withdraws 4 weeks prior to course commencement	50% of a semester fee
	v.) Withdrawal the day of course commencement and up to 28 calendar days after	40% of a semester's fee
	vi.) Withdrawal in all other cases	No refund
	vii.) Course cancelled by school – refund of unused tuition fees will be made within 2 weeks after the commencement date.	
	viii.) Loss of status (expelled from school or visa cancelled)	No refund
1.3 Cancellation penalties	May be applied when the student withdraws under clauses ii), iii), iv) and v).	An admin fee of AUD\$350 is charged in these cases.
1.4 Compulsory Health Insurance	As available from AHM	
1.5 Airport Meeting fee	When cancelled in writing 7 days prior to arrival	Fully refundable