

Recognition of Prior Learning (RPL) Policy

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1.	Purpose	<p>To ensure that the organizational systems at Flowers Design School is positioned to offer current and prospective students the RPL assessment pathway in accordance with the National Principles. The National Principals assert that RPL must be:</p> <ul style="list-style-type: none"> • Valid – the evidence provided must directly relate to the competency, unit, module or qualification claiming recognition for, and • Reliable – The evidence provided must be consistent and applied to knowledge or skill(s) claiming recognition for, and • Flexible – the assessment process must be sufficiently flexible to provide opportunities to meet successful outcomes, and • Fair – the process must be transparent, timely and is must be culturally inclusive. <p>RPL is an assessment process that assesses an individual’s non-formal and informal learning to determine the extent to which that individual has achieved the required learning outcomes, competency outcomes, or standards for entry to, and or partial or total completion of, a qualification.</p>
2.	Scope	The scope of this policy applies to all FDS stakeholders, in particular to FDS management and team members and students, but does not exclude industry partners and representatives of FDS.
3.	Definition(s)	<p>For the purposes of this policy, unless otherwise stated the following definitions shall apply;</p> <p>CEO Chief Executive Officer</p> <p>FDS Flowers Design School</p> <p>AQTF Australian Quality Training Framework</p> <p>RPL Recognition of Prior Learning</p>
4.	Policy Guidelines	<p>Flowers Design School will ensure:</p> <ul style="list-style-type: none"> • All students at time of enrolment are given RPL pathway options • RPL processes are carried out in accordance with Standard 1.5 of the AQTF 2010 Essential Conditions and Standards for Continuing Registration
5.	References	<ul style="list-style-type: none"> a) Team Member Handbook b) Student Handbook c) Knowledge Tree Document Management System d) Student Application for RPL e) Guidelines on RPL National Principles f) Enrolment Induction form

6.	Approval	This policy is approved by The Chief Executive Officer of FDS
8.	Approval Dates	The policy was approved on: 14/11/2010 The policy takes effect from: 01/10/2009 The policy will be reviewed by:14/11/2011
9.	Policy Owner	Matters arising from this policy should be directed to; The Chief Executive Officer of Flowers Design School Ms Jayne Endall Suite 39C City West Centre Plastowe Lane, West Perth 6005 jayne@floristry.com.au Tel: +61 8 9321 022